



## ALABAMA DEPARTMENT OF TRANSPORTATION

Local Transportation Bureau  
1409 Coliseum Blvd., Montgomery, Alabama 36110-2060  
Phone: (334) 242-6206 FAX: (334) 353-6530  
Internet: <http://www.dot.state.al.us>



Kay Ivey  
Governor

John R. Cooper  
Transportation Director

June 2, 2020

### LOCAL TRANSPORTATION BUREAU MEMORANDUM FY 2020-12

TO: Executive Director  
Commission

FROM:   
D.E. (Ed) Phillips, Jr., State Local Transportation Engineer

ATTN:

REFERENCE: FY 2021 State Planning and Research (SPR) Funds & Work Program

The State Planning and Research (SPR) funds to be used in preparing your FY 2021 RPO Work Program will be \$XX,000.00 in Federal funds, and \$XX,000.00 in non-Federal cash match of twenty percent (20%) by RPO. **Your SPR fund charge number will be 1000XXXXX. Please reference this number and fee amount on all FY 2021 invoices and other correspondence pertaining to your SPR funds for all costs incurred after September 30, 2020.** Other accounting codes will be forthcoming.

The FY 2021 RPO Work Program should cover the period from **October 1, 2020 through September 30, 2021**. This program will become part of the Cooperative Process for Rural Transportation Planning agreement between ALDOT and your agency. Like the FY 2020, the FY 2021 RPO Work Program should retain all current references to the Fixing America's Surface Transportation (FAST) Act and the existing United States Code and Code of Federal Regulations citations and references, such as found in the Cooperating Agency statement at the bottom of the Title/Contacts page, and the first WHEREAS of the approving Resolution.

As a general reminder, it should be noted that all out-of-state travel as well as nonexpendable purchases over \$1,500 must be approved by the State in advance, in writing, to be eligible for reimbursement.

Work Program drafts are subject to review approval by the Local Transportation Bureau. Remember to adhere to the document format provided in previous year guidance, including the USDOT 'disclaimer' in the Cooperating Agency statement.

Please email your **draft** FY 2021 RPO Work Program to Michael Hora ([horam@dot.state.al.us](mailto:horam@dot.state.al.us)) at the ALDOT Local Transportation Bureau in Montgomery by August 3, 2020.

Once you've received ALDOT's draft approval and final Work Program approval, please **forward four (4) hard copies of the approved FY 2021 Work Program as well as an electronic copy to this office (address below) by September 8, 2020**. The copies should include the **fully-executed Resolution**.

[horam@dot.state.al.us](mailto:horam@dot.state.al.us)

Michael Hora, P.E.

Assistant Local Transportation Bureau Chief, Planning

ALDOT, Local Transportation Bureau

1409 Coliseum Boulevard D-101

Montgomery, AL 36110-2060

If you should have any questions or comments, please contact Mr. Michael Hora, Assistant Local Transportation Bureau Chief, Planning at (334) 242-6517.

DEP:nk

Attachments

C: Mr. John R. Cooper, Transportation Director  
Mr. Don Arkle, Chief Engineer  
Mr. Ed Austin, Assistant Chief Engineer, Policy & Planning  
Mr. Brad Lindsey, Deputy State Local Transportation Engineer  
Mr. Michael Hora, Assistant State Local Transportation Engineer, Planning  
Mr. Mark Bartlett, FHWA Alabama Division Administrator  
Local Transportation Bureau MPO Staff  
File