



REQUEST FOR PROPOSALS

Public Transportation Management
&
Rural Transit Assistance Program

ADDENDUM 1



JULY 6, 2026
STATE OF ALABAMA
1049 Coliseum Blvd

Addendum 1 includes:

All questions that were received by June 30, 2026, and responses.

Regional Map

Notification that the deadline for proposals has been extended to **July 17, 2026**.

The RFP does not appear to include an estimated annual budget, total contract value, or funding ceiling. Can ALDOT provide the anticipated annual funding amount or expected budget range? [RTAP \\$350,000-\\$400,00. OPT \\$950,000-\\$1,000,000](#)

Should respondents submit a detailed budget/cost proposal with the July 10 response, or will cost and pricing be addressed after selection? [Preferred but not required. Final budget/pricing will be addressed after selection.](#)

Is the selected university expected to preserve the current staffing structure of three regional managers, one RTAP manager, one project manager, and a 20% PI? [Yes, the current structure has been successful. Suggestions and/or proposals regarding the staffing structure will be considered. The structure is constantly evaluated for efficiency and adjusted accordingly to meet the goals and requirements of the program.](#)

Does ALDOT expect all five full-time positions to be named in the proposal, or may some positions be identified as “to be hired” after award? [Some positions may be identified as “to be hired” after award.](#)

Are current program staff eligible or expected to transition to the selected university? [They are eligible to apply for the posted positions.](#)

Are position descriptions or current role summaries available for the regional managers, RTAP manager, and project manager? [Yes, they are currently under review and will be available upon request.](#)

What is ALDOT’s expected transition process between the current university and the selected university? [There currently is not a transition plan in place.](#)

What records, databases, websites, training materials, vehicles, equipment, or other assets would transfer to the selected university? [Only vehicles as outlined in the RFP page 4 of 17.](#)

Are there any active corrective actions, compliance reviews, provider issues, or pending deadlines that the selected university would inherit? [No](#)

How many transit providers are currently supported, and how are the current regional manager territories divided? [There are currently approximately 155 active transit providers. See map for territories.](#)

What recurring reports, meetings, deliverables, or deadlines should respondents plan for? [Would be expected to carry on Transit programs as structured.](#)

Does ALDOT have a preferred proposal format, page limit, or required order of sections beyond the response form? [No](#)

Are resumes required for all proposed personnel or only key personnel? [Proposed personnel preferred not required. Key personnel required.](#)

Are letters of commitment required for any proposed university support units, faculty, or external partners? [Preferred not required.](#)

Are any contract terms negotiable for university respondents, particularly terms that may require review by OSP, ORTA, OGC, Risk Management, or other university offices? [No](#)

Are there specific insurance, vehicle, travel, fieldwork, or liability requirements respondents should address in the proposal? [Refer to RFP.](#)

What are ALDOT's highest priorities for the next phase of the program? [To continue all transit-related programs as outlined in the RFP.](#)

Are there specific areas ALDOT would like to strengthen, such as compliance monitoring, technical assistance, RTAP training, data reporting, performance management, policy analysis, or provider communication? [ALDOT strives to improve every aspect of the Transit program.](#)

Could ALDOT provide the anticipated annual and/or total budget available for this contract or an estimated funding range for planning purposes? RTAP \$350,000-\$400,00. OPT \$950,000-\$1,000,000

The RFP references the current staffing structure consisting of three regional managers, one RTAP manager, one project manager, and one principal investigator. Does ALDOT anticipate retaining the existing project staff and working with the selected university, or should the selected proposer plan to recruit, hire, and replace with a new project team? The existing project staff positions (3 Regional Managers and 1 RTAP Manager) would be posted by the university, and the current staff would have the ability to apply for them. There is a need for a project manager and principal investigator that would be included in posted positions.

If the current project staff are not retained, does ALDOT anticipate the same staffing for this project? Same staffing structure is anticipated but we are open to other ideas. We are considering adding a Program Director/Program Developer position that will be in-state.

Is ALDOT expecting project personnel to be physically located within Alabama, or would a hybrid approach consisting of in-state and remote staff be acceptable? In-state is preferred but not required.

Does ALDOT have any minimum in-state staffing or office presence requirements for the lead proposer or project team? Yes, the current staffing structure requires personnel to have a local presence with the Transit Agencies operating in the state.

What level of onsite presence does ALDOT anticipate for project staff throughout the contract period? Project staff should be available to be on-site 40 hours per week. Additionally principal investigator and university staff are expected to be present at 2 statewide conferences and a minimum of 25% provider training.

Could ALDOT clarify the expected approach for transit compliance reviews and monitoring activities (e.g., onsite visits, triennial reviews, desktop reviews, drug/alcohol reviews, virtual assessments, or a combination of these approaches)? This is the responsibility of the Regional Managers to perform as required by FTA and ALDOT regulations. The triennial reviews are handled by the ALDOT Management Team with support from the Regional Manager as needed.

Approximately how many transit agency compliance reviews or monitoring visits are anticipated annually? There are currently approximately 155 active transit providers. The reviews are currently on a 3 year cycle and anticipated to move to a 2 year cycle.

May the selected university subcontract portions of the work to qualified private consulting firms with specialized expertise? Yes, with ALDOT approval.

Does ALDOT encourage or require participation by Alabama-based firms or local partners as part of the project team? Not required.

If subcontractors are utilized, are there any required participation percentages, limitations, or expectations regarding the distribution of work? [That would be determined by scope of work and subject to ALDOT approval.](#)

Beyond the activities identified in the RFP, are there additional initiatives ALDOT anticipates including under this contract, such as Public Transportation Agency Safety Plans (PTASP), Transit Asset Management (TAM), rural Transit Development Plans (TDPs), statewide transit studies, mobility management initiatives, or other FTA-related programs? [No](#)

What major program priorities or strategic initiatives does ALDOT expect during the first year of the contract? [Everything included in the current RFP will be a priority during the first year.](#)

Will the existing RTAP training curriculum and training providers (e.g., CARES or other contracted training organizations) continue under the new contract, or is the selected proposer expected to develop and deliver a new training program? [The current training program is expected to continue, and it is continually reviewed for improvements.](#)

Is there an anticipated transition period between the current contract and the new contract to facilitate knowledge transfer, staffing, and program continuity? [There currently is not a transition plan in place.](#)

Are there any existing databases, reporting systems, dashboards, transit vehicles, or software platforms that the selected proposer will be expected to use or maintain? [Yes. Transit Management System \(TMS\), Transit Award Management System \(TrAMS\), Microsoft TEAMS, all Microsoft Products. Other items are covered in the RFP.](#)

Beyond the requirements outlined in the RFP, are there any additional performance measures or success metrics that ALDOT will use to evaluate the success of this program? [ALDOT Management Team will monitor performance and direct as needed.](#)

Will the selected proposer be responsible for maintaining or enhancing the existing ALTRANS/ALRTAP website and associated learning management resources, or will those services be managed separately? [No](#)

We understand that a transit training simulator may already exist. Could ALDOT provide additional information regarding its current operational status, ownership, and whether the selected proposer will be responsible for utilizing, maintaining, updating, or expanding its use under this contract? [The simulator is outdated and we are currently in the process of exploring options to procure a new one. The proposer will not be responsible for it under this contract.](#)

