The noted Local Agency hereby agrees to comply with the following requirements when developing all projects on and off the Federal-aid Highway System:

1. The Local Public Agency Program (LPA) and all policies and guidelines promulgated by the State of Alabama Department of Transportation (Department) which accomplish the policies and objectives set forth in Title 23, USC 134 Highways and the 23 CFR 450 Regulations issued pursuant thereto.

2. The overall approval authorities and conditions will be as follows:
   a. The project design will be reviewed and approved by the following State of Alabama registered Professional Engineer (s).

      Position Title(s) Only

   b. The hearing’s findings (if required) will be reviewed and approved by the following official(s).

      Position Title(s) Only

   c. The contract plans, specifications, and estimate of cost will be reviewed and approved by the following State of Alabama registered Professional Engineer (s).

      Position Title(s) Only

   d. Agreements will be signed by the following responsible local official(s).

      (1) Railroad

      Position Title(s) Only

      (2) Utility

      Position Title(s) Only

      (3) Consultant

      Position Title(s) Only

      (4) Technical Services

      Position Title(s) Only

   e. The award of contract will be signed by the following responsible official.

      Position Title(s) Only
f. The following person or persons will be the Disadvantage Business Enterprise (DBE) Liaison Officer, Title VI Officer, Equal Employment Opportunity (EEO)/Affirmative Action Officer, and Americans with Disabilities Act (ADA) Coordinator. One person may serve in all four positions or a separate person in each position.

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g. All projects will be designed and constructed in accordance with the requirements of the *LPA Manual*.

h. The Contract Administration will be supervised by the following State of Alabama registered Professional Engineer.

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i. Construction Administration and Material Sampling and Testing will be accomplished in accordance with the requirements of the *LPA Manual*.

3. The Local Agency agrees that it has the means to provide adequate expertise and will have support staff available to perform the functions being subdelegated. The support staff may include consultant or State services.

4. The Local Agency agrees to submit the names of the approving authorities noted in Section 2 above with each project prospectus.

5. All projects under Local Agency Certification shall be available for review by the Federal Highway Administration (FHWA) and the Department at any time. All project documents shall be retained and available for inspection during the plan development and construction stages and for a three-year period following acceptance of the project by FHWA.

6. The Department’s Division Engineer approval of the Local Agency Certification may be rescinded at any time upon request by the Local Agency or if in the Department’s Division Engineer opinion, it is necessary to do so. The rescission may be applied to all or part of the functional areas or projects approved in the Local Agency Certification.

7. The Local Agency must receive a Recertification of Qualification after a period of three years of inactivity or at the discretion of the Department’s Division Engineer. Failure to receive a Recertification of Qualification and/or unsatisfactory performance by the Local Agency will result in a Decertification of Qualification.

Mayor or Chairman or Designee 

Date
STATE OF ALABAMA DEPARTMENT OF TRANSPORTATION

LOCAL AGENCY CERTIFICATION QUALIFICATION AGREEMENT

STATE OF ALABAMA DEPARTMENT OF TRANSPORTATION

The Local Agency is certified in the following functional areas:

☐ Planning   ☐ Environmental Documentation

☐ Design     ☐ Consultant Selection   ☐ Bid and Award Project   ☐ Construction Administration

☐ Right of Way Documentation

Approved By:

_____________________________  ______________________
Division Engineer or Designee  Date