



ALABAMA DEPARTMENT OF TRANSPORTATION

Local Transportation Bureau

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Kay Ivey
Governor

John R. Cooper
Transportation Director

July 1, 2019

LOCAL TRANSPORTATION BUREAU MEMORANDUM FY 2019-22

TO: _____, Executive Director

FROM: 
D.E. (Ed) Phillips, Jr., State Local Transportation Engineer

ATTN:

REFERENCE: FY 2020 State Planning and Research (SPR) Funds & Work Program (WP)

The State Planning and Research (SPR) funds to be used in preparing your Work Program will be _____ Federal funds, and _____ non-Federal cash match of twenty percent (20%) by the RPO. This office was able to secure extra funds for each RPO from last years Work Program. **Your SPR fund charge number will be 1000 . Please reference this number and fee amount on all FY 2020 invoices and other correspondence pertaining to your SPR funds for all costs incurred after September 30, 2019. Other accounting codes will be forthcoming.**

The FY 2020 Work Program should cover the period from October 1, 2019 through September 30, 2020. This program will become part of the Cooperative Process for Rural Transportation Planning agreement between ALDOT and your agency. As in the FY 2019, the Work Program should retain all current references to the Fixing America’s Surface Transportation (FAST) Act and the existing United States Code and Code of Federal Regulations citations and references, such as found in the Cooperating Agency statement at the bottom of the Title/Contacts page, and the first WHEREAS of the approving Resolution.

As a general reminder, it should be noted that all out-of-state travel as well as nonexpendable purchases over \$1,500 must be approved by the State in advance, in writing, to be eligible for reimbursement.

Work Program drafts are subject to review approval by the Local Transportation Bureau. Adhere to the document format provided in previous year guidance including the USDOT ‘disclaimer’ in the Cooperating Agency statement.

Please email your draft FY 2020 RPO Work Program to Michael Hora (horam@dot.state.al.us) at the ALDOT Local Transportation Bureau in Montgomery by August 5, 2019. Once you’ve

received ALDOTs draft approval and final Work Program approval, forward four (4) hard copies of the FY 2020 Work Program as well as an electronic copy to this office by September 2, 2019. The copies should include the fully-executed Resolution.

If you should have any questions or comments, please contact Mr. Michael Hora, Assistant Local Transportation Bureau Chief, Planning at (334) 242-6517.

DEP:MBH/kcj
Attachments

- C: Mr. John R. Cooper, Transportation Director
- Mr. Don Arkle, Chief Engineer
- Mr. Ed Austin, Assistant Chief Engineer, Policy & Planning
- Mr. Brad Lindsey, Deputy State Local Transportation Engineer
- Mr. Michael Hora, Assistant State Local Transportation Engineer, Planning
- Mr. Mark Bartlett, FHWA Alabama Division Administrator
- Local Transportation Bureau MPO Staff
- File