[SAMPLE RESOLUTION]

RESOLUTION NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WHEREAS, the [*City, County, Airport Authority*]\* intends to apply for state matching funds for an airport improvement project for the [*insert name of airport*] during fiscal year [*insert year*].

THEREFORE BE IT RESOLVED, by the [*City, County, Airport Authority*]\* as follows:

1. That the [*City, County, Airport Authority*]\* is authorized to make an application for airport improvement funding assistance from the State of Alabama Department of Transportation, for the purpose of undertaking a project in fiscal year [insert year] to make improvements at the [*insert name of airport*].
2. That the application be submitted for and on behalf of the [*City, County, Airport Authority*]\* by its [*Mayor, Commission Chairman, Airport Authority Chairman. Etc.*]\* who is authorized by this resolution to sign the application and any related forms or documents on behalf of the [*City, County, Airport Authority*].\*
3. That the [*City, County Airport Authority*]\* is authorized to enter into an airport improvement funding agreement with the State of Alabama, acting by and through the Alabama Department of Transportation, for the purpose of undertaking a project to make improvements at the [*insert name of airport*], with partial funding provided by the State of Alabama.
4. That the agreement be executed in the name of the [*City, County, Airport Authority*]\* for and on behalf of the [*City, County, Airport Authority*]\* by its [*Mayor, Commission Chairman, Authority Chairman*].\*
5. That the authority of the [*City, County, Airport Authority*]\* to enter into contracts with the State of Alabama has been reviewed by the [*City’s, County’s, Airport Authority’s*]\* attorney, and in his/her opinion, the [*City, County, Airport Authority*]\* is duly authorized to commit the [*City, County, Airport Authority*]\* to an agreement with the Alabama Department of Transportation.

BE IT FURTHER RESOLVED, that the [*City, County, Airport Authority*]\* hereby affirms that the local matching share of funds in the amount required for this airport improvement project has been officially approved, placed into the budget of the airport and is available for expenditure upon execution of the State of Alabama’s funding agreement and the start of the project.

I, the undersigned qualified and acting as the [*City Clerk, County Administrator, Airport Authority Secretary, etc.*]\* of [*City, County, Airport Authority*]\*, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the [*City, County, Airport Authority*]\* named therein, at a regular meeting of such body held on the \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, and that such resolution is on file in the office of the [*City, County, Airport Authority*]\*.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the [City, County, Airport Authority]\* on this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Clerk, Administrator, Secretary*]\*

\* Substitute the appropriate name or title according to the appropriate governing body