



INTERDEPARTMENT MEMORANDUM

STATE OF ALABAMA HIGHWAY DEPARTMENT

1409 COLISEUM BOULEVARD MONTGOMERY, ALABAMA 36130

SC
RW
AMD
AK
BJ
WK

March 6, 1989

Construction Information Memorandum No. 2-89

TO: All Division Engineers

FROM: William J. Hartzog
Construction Engineer

Wm J. Hartzog RAJ

RE: Force Account Work
Subarticle 109.04(b)

The FHWA has requested that future force account work be handled in the following manner.

A letter should be written requesting to perform an item of work on a force account basis. The FHWA's concurrence in the action will then be obtained by this office.

Following completion of the work, a change request covering the final cost will need to be processed.

One complete package of the documentation should be submitted with the change request. This data will be forwarded to the FHWA for their files.

Your assistance in implementing this change will be appreciated.

RAJ/gg

cc: FHWA

Mr. D. W. Vaughn

Mr. W. E. Cone

File