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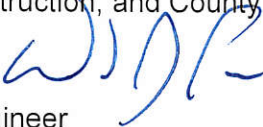
JOHN R. COOPER
TRANSPORTATION DIRECTOR

August 24, 2017

Construction Information Memorandum No. 8 – 2017

TO: Region Engineers

ATTN: Area Operations, Construction, and County Transportation Engineers

FROM: Winston J. Powe, P.E. 
State Construction Engineer

RE: Warning Notices for Disqualification and Default

Should the need arise that a warning notice per *Subarticle 108.04(e) Unsatisfactory Progress* or *Article 108.12 Default of Contract* is necessary, please be advised that those letters shall only be sent from the Construction Bureau. The Area will review the pertinent information and records from the Project Manager, and then forward a recommendation to the Construction Bureau for further handling. From there, the Bureau will proceed with warning notices as needed, responses from the Contractor, follow-ups with the Area, and further action, if required.

Normally, these type notices are infrequent, and follow-up action is rare. However, when action is required, the Bureau coordinates that action with Office Engineer due to the impact on bidding, sublet approvals, DBE utilization, and takeover agreements.

Please ensure that your Area contract administration personnel, project managers, consultants, and county engineers are familiar with this CIM.

WJP

pc: Mr. George Conner
Mr. Don Arkle
Mr. William Patty
Mr. Clay McBrien
Mr. Ed Phillips
Mark Bartlett, FHWA
Alabama Road Builders Association
Alabama Asphalt Pavement Association
Alabama Bridge Contractors Association
CIM File