



ALABAMA DEPARTMENT OF TRANSPORTATION

Bureau of County Transportation

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Robert Bentley
Governor

John R. Cooper
Transportation Director

September 24, 2015

MEMORANDUM FY 2015-09

To: All County Engineers and Region County Transportation Engineers

From: Mr. D.E. Phillips, Jr., P.E.
State County Transportation Engineer

By: Joshua A. Sanford
Joshua A. Sanford, P.E.
Design Section Engineer

RE: **Revision to Procedural Guidelines for County Projects/ County Road Design Policy**

Please be advised that page 12.47 (Special Note Sheet) of the 2007 edition of the Procedural Guidelines for County Projects has been revised. This page should be replaced with the newly revised page 12.47 provided in the attachment to this memorandum. **Note that this sheet is part of the plans checklist required for all projects, so be sure to insert this sheet in all checklists for future project submittals.** One widening note has been removed and incorporated into our traffic control notes to address shoulder drop-offs for both resurfacing and minor widening projects (TCP Note No. 12). A Los Angeles (LA) abrasion note has been provided and several other notes have been updated for your use. These revised notes will be required on all applicable Bureau of County Transportation projects effective with the January 29, 2016 letting. This new note sheet has also been updated on the County Transportation internet webpage.

Please feel free to contact me should you have any questions or comments concerning this matter.

DEP/JAS/lj
Attachment

CC: Mr. Ed Austin, P.E., State Innovative Programs Engineer

PC: File

SPECIAL NOTE SHEET

1. **COUNTY FINANCED PROJECT NOTE:** The Bidder's attention is directed to Subarticle 102.08(b), contained in Special Provision 12-0198 concerning combination bids (County Financed Projects).
2. **THREE WIDENING NOTES:**
 - a. Widening operations shall be limited to one side of the road at a time.
 - Øb. Roadbed processing is waived in widening areas and at unpaved intersecting roads and turnouts. Subgrade to be compacted to the satisfaction of the Engineer. Cost to be a subsidiary obligation of item no. _____.
 - c. Contractor shall schedule his work where cutting out of the shoulders does not exceed the amount of widening completed each day.
3. **SHEET PILE TOEWALL ALTERNATE NOTE:** If the sheet pile alternate is chosen by the contractor for construction of the 5 foot toewall, payment will be made as cubic yards of culvert concrete and pounds of reinforcing steel based on theoretical quantities for these items required for the concrete toewall alternate.
4. **PRECAST CULVERT NOTE:** If the contractor elects to use the precast alternate, he will be required to furnish details and design calculations for the Engineer's approval. See Item 524.03(e)2 of the 20__ Standard Specifications. Note: Applicable special provisions may supersede standard specifications. Modify note as required.
- Ø5. **ROADBED PROCESSING AT UNPAVED INTERSECTING ROADS AND TURNOUTS:** Roadbed processing is waived for paved turnouts at unpaved intersecting roads and driveways. Subgrade is to be bladed, shaped, and compacted to the satisfaction of the Engineer. Cost to be a subsidiary obligation of item _____.

ØNOTE: **Resurfacing projects with unpaved intersecting roads or turnouts should use note 5 above. If widening is involved in the project, use note 2b. Do not use both notes in the same plan assembly.**
6. **COMBINED PROJECT NOTE: To be shown on each Title Sheet**

 (For proposals with more than two projects)
 Projects _____, _____, and _____ are included in the proposal covering this project.

 (For proposal with two projects)
 Project _____ is included in the proposal covering this project.
7. **LOS ANGELES (LA) ABRASION NOTE:**
The LA Abrasion Value Is Not Available For This Project.