



Kay Ivey
Governor

ALABAMA DEPARTMENT OF TRANSPORTATION
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John R. Cooper
Transportation Director

January 14, 2020

MEMORANDUM 2020 - 02

TO: All County Engineers and Area Local Transportation Engineers

FROM:

D. E. Phillips, Jr., P.E.
State Local Transportation Engineer

RE: Submittal of FHWA Bridge Inventory File

The 2020 FHWA bridge inventory file is due for submittal in the coming months.

Special attention should be given to the following dates:

- **Friday, March 6, 2020** – All inspections must be up to date and all data entered into BrM by 5:00 PM on this date.
- **Monday, March 9, 2020** – Beginning on this day, please limit all changes to the database to only correcting existing errors.
- **Monday, March 16, 2020** – The anticipated date to resume full editing and updating in BrM (assume this date until informed otherwise).

Every effort should be made to have all **February** inspections entered into BrM by the dates listed above.

Attached (if applicable) is a county specific list of structures that must be inspected and edit report errors that need to be corrected before the NBI tape can be submitted.

If you have any questions concerning this matter, or should you need any assistance in order to comply with the dates listed above, feel free to call this office.