



ALABAMA DEPARTMENT OF TRANSPORTATION

Bureau of County Transportation
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Kay Ivey
Governor

John R. Cooper
Transportation Director

January 30, 2024

MEMORANDUM 2024-04

TO: All County Engineers and Area Local Transportation Engineers

FROM:


James F. Boyer, P.E.
Deputy State Local Transportation Engineer

RE: Submittal of FHWA Bridge Inventory File

The 2024 FHWA bridge inventory file is due for submittal in the coming months.

Special attention should be give to the following dates:

- **Friday, March 1, 2024** – All inspections must be up to date and all data entered into BrM by 5:00 PM on this date.
- **Monday, March 4, 2024** – Beginning on this day, please limit all changes to the database to only correcting existing errors.
- **Monday, March 11, 2024** – The anticipated date to resume full editing and updating in BrM (assume this date until informed otherwise).

Every effort should be made to have all **February** inspections entered into BrM by the dates listed above.

Attached (if applicable) is a county specific list of structures that must be inspected and edit report errors that need to be corrected before the NBI tape can be submitted.

If you have any questions concerning this matter, or should you need any assistance in order to comply with the dates listed above, feel free to call this office.