

# ALDOT

## Construction Best Management Practices Plan (CBMPP) Template Instructions

### OVERVIEW

The ALDOT CBMPP template was created as a means to gather and communicate environmental commitments and contract requirements to ALDOT design and construction personnel as well as Contractors. The CBMPP template should be completed based on the specifics of each individual project. Instructions for each form field can be found in the tool tip that appears when the mouse cursor is placed over the field.

Per Alabama Department of Environmental Management (ADEM) regulation, a CBMPP shall be prepared for every project which requires coverage under the National Pollutant Discharge Elimination System (NPDES) Construction General Permit. The CBMPP should be submitted to ADEM with the NPDES Notice of Intent (NOI) when required by regulation or requested by ADEM.

### RESPONSIBILITIES

The CBMPP Design Component is to be completed and updated during the planning and design phase of the project by a person directly involved in the design of the project. The Design Component will be certified by the Design Qualified Credentialed Professional (QCP) per ADEM regulations. In many cases, the Compiler and the Certifier will be the same person.

The CBMPP Operational Component is to be completed and updated by ALDOT project personnel throughout the construction phase of the project. The Operational Component will be certified by the Operational Qualified Credentialed Professional (QCP) and will subsequently reviewed on a semi-annual basis.

### SUBMISSIONS

Check the [Electronic CBMPP webpage](#) for the latest version of the CBMPP Template. The CBMPP Template can be filled in and saved using Adobe Reader. Once the CBMPP Template has been filled in, print to an Adobe file to allow for inserting additional pages and removing instructional pages using Adobe Professional. Documents to be added should be converted to Adobe format electronically, with the exception of signature sheets which should be scanned to Adobe format. Only the project quadrangle maps and soils map should be in color. Submission of a draft CBMPP may be requested during the design review process. Final submissions are as follows.

The CBMPP should be submitted to the Stormwater Permit Section of the ALDOT Design Bureau with the request for NPDES permit coverage. Send one (1) electronic copy of the CBMPP, the project quadrangle maps, and an 11"x17" set of the plans as three separate Adobe files. The NOI application will be reviewed, sent back for signatures, and returned to the Stormwater Permit Section for submission to ADEM. A copy of the ADEM Receipt Letter will be returned for inclusion in the CBMPP Design Component. Updates to NPDES permit coverage after letting will be sent to the Area for project personnel to include in the CBMPP. Any modifications, additions, or deletions made after submission to the Stormwater Permit Section should be noted in Section VIII on the CBMPP Modifications Log.

An Adobe version of the approved CBMPP is to accompany the plans upon submission to the Office Engineer. The CBMPP will be made available by the Office Engineer to all prospective bidders. Plan Note 900 should reflect the availability of the CBMPP.

One original CBMPP Design Component should be delivered to the Area Construction Office after letting and prior to the Preconstruction Conference. The printed original will be kept at the project office and updated with the Operational Component.

### QUESTIONS

The ALDOT Design Bureau is available for guidance regarding CBMPP content. Questions or suggestions regarding the template should be directed to the ALDOT Construction Bureau at [klngerr@dot.state.al.us](mailto:klngerr@dot.state.al.us).