



U.S. Department  
of Transportation  
**Federal Highway  
Administration**

# DETAILED DAMAGE INSPECTION REPORT (DDIR)

Title 23 Emergency Relief Program

FHWA Disaster Number

Disaster Date

Site Location (Name of road, milepost, coordinates, distance from nearest intersection, etc.)

Site Jurisdiction

- State
- Local
- Federal
- Tribal

Report Number

Inspection Date

Description of Damage (Provide specific details - Bituminous shoulder undermined, slope failure, washed out culvert, etc.)

Federal-aid Route Number

State/County/City

Congressional District

Verify the following for DDIR approval consideration.

- Map of damaged site included (if adjoining locations are combined to one site, all locations must be shown)
- Photos of the damaged site included
- Damaged site on an eligible federal-aid highway (not functionally classified as a local or rural minor collector)

## SECTION 1: EMERGENCY REPAIRS COST ESTIMATE

Emergency Repairs	Work Items (Equipment, Labor, and Materials)	Unit	Unit Price	Quantity	Cost	Percent Complete	
Contracting Method <input type="checkbox"/> Force Account <input type="checkbox"/> Emergency Contract <input type="checkbox"/> Negotiated Contract <input type="checkbox"/> Standard Competitively Bid Contract			Preliminary Engineering (PE) Constriction Engineering (CE) Right-of-Way		<input type="checkbox"/> STA <input type="checkbox"/> LPA <input type="checkbox"/> FLMA <input type="checkbox"/> Tribe		
<b>Emergency Repairs Total</b>							



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## SECTION 2: PERMANENT REPAIRS COST ESTIMATE

Permanent Repairs	Work Items (Equipment, Labor, and Materials)	Unit	Unit Price	Quantity	Cost	Percent Complete
	Contracting Method <input type="checkbox"/> Force Account <input type="checkbox"/> Emergency Contract <input type="checkbox"/> Negotiated Contract <input type="checkbox"/> Standard Competitively Bid Contract			Preliminary Engineering (PE)		
Contracting Agency <input type="checkbox"/> STA <input type="checkbox"/> LPA <input type="checkbox"/> FLMA <input type="checkbox"/> Tribe			Construction Engineering (CE)			
			Right-of-Way			
			<b>Permanent Repairs Total</b>			
<b>Estimated Total Repairs Cost</b>						

YES NO

1. Was a contracting method other than competitively bid contract used for *permanent* repairs? If yes, please explain how it was determined that another contracting method was cost effective (see ER Manual for details).

2. Were *permanent* repairs performed concurrently with emergency repairs? If yes, please explain how it was determined to be more economical or practical per 23 CFR 668.109(a)(2) (see ER Manual for details).

Signature for Local Agency Site Recommendation	Date	Signature State DOT Site Recommendation	Date
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Name	Name
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DDIR approval does not constitute a funding authorization. An ER application must be approved by the FHWA Division Administrator before funds can be authorized (23 CFR § 668.111(c)).

<b>FOR FHWA USE ONLY</b>		Site Eligible <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature for DDIR Approval	Date	Comments
Name		