

# **ALDOT**

## **(Local Public Agency Version)**

# **Construction Best Management Practices Plan (CBMPP)**

## **Template Instructions**

### **OVERVIEW**

The Local Public Agency (LPA) Version of the ALDOT CBMPP Template was created as a means to gather and communicate environmental commitments and contract requirements to design and construction personnel as well as Contractors. The CBMPP template should be completed based on the specifics of each individual project. Instructions for each form field can be found in the tool tip that appears when the mouse cursor is placed over the field.

Per Alabama Department of Environmental Management (ADEM) regulation a CBMPP shall be prepared for every project which requires coverage under the National Pollutant Discharge Elimination System (NPDES) Construction General Permit. The CBMPP should be submitted to ADEM with the NPDES Notice of Intent (NOI) when required by regulation or requested by ADEM.

### **RESPONSIBILITIES**

The CBMPP Design Component is to be completed and updated during the planning and design phase of the project by a person directly involved in the design of the project. The Design Component will be certified by the Design Qualified Credentialed Professional (QCP) per ADEM regulations. In many cases, the Compiler and the Certifier will be the same person.

The CBMPP Operational Component is to be completed and updated by the ADEM NPDES Permittee project personnel throughout the construction phase of the project. The Operational Component will be certified by the Operational Qualified Credentialed Professional (QCP) and will be subsequently reviewed on a semi-annual basis.

### **SUBMISSIONS**

The CBMPP Template can be filled in and saved using Adobe Reader. Once the CBMPP Template has been filled in, print to an Adobe file to allow for inserting additional pages and removing instructional pages using Adobe Professional. Documents to be added should be converted to Adobe format electronically, with the exception of signature sheets which should be scanned to Adobe format. Only the project quadrangle maps and soils maps should be in color. Submission of a draft CBMPP may be requested during the design review process. Final submissions are as follows. Do not attach Sections III.b. through VIII. to the Adobe file version.

The CBMPP should be submitted to ADEM with the request for NPDES permit coverage when required by regulation or requested by ADEM. A copy of the ADEM Receipt Letter will be included in the CBMPP Design Component. Updates to NPDES permit coverage after letting will be sent to the Operational QCP for project personnel to include in the CBMPP. Any modifications, additions, or deletions made after submission to ADEM should be noted in Section VIII on the CBMPP Modifications Log.

If requested, an Adobe version of the CBMPP is to accompany the plans upon submission during the plan review process.

If let by ALDOT, an Adobe version of the CBMPP is to accompany the plans upon submission to the ALDOT Office Engineer. The CBMPP will be made available by the ALDOT Office Engineer to all prospective bidders. Plan Note 900 should reflect the availability of the CBMPP.

After letting, one original CBMPP, including Sections III.b. through VIII., should be printed, tabbed, inserted in a binder, and delivered to the Operational QCP prior to construction and should be kept on the project or at the local project office.

### **QUESTIONS**

Questions or suggestions regarding this template should be directed to the ALDOT Construction Bureau at [goret@dot.state.al.us](mailto:goret@dot.state.al.us).